

# TRAIN THE TRAINER:

When entering a training room, you need to be able to 'walk the walk' and 'talk the talk' to gain credibility and make sure that you are prepared for the training session and can access the tools, strategies and techniques in a fashion that elevates learning to a new level of experience. Keeping information fresh and reinforcing new learning is a constant challenge to the trainer

This course will show learners how to optimise their training environment and training programmes to achieve outstanding learning results. Whether they need to train experienced trainers or infuse a little energy into seasoned professionals, this 'train the trainer' course will teach learners how to determine the needs of an audience, improve classroom charisma, handle difficult participants, use activities effectively and more

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# **COURSE CONTENTS:**

- Identify the characteristics of an exceptional trainer
- Know the difference between 'training' and 'teaching'
- Distinguish the different behavioural styles and adapt training as necessary
- Know how to develop and implement a 'thorough' training programme
- Understand training needs analysis and its important role in a training programme
- Use various methods for making the training interactive and memorable
- Develop strategies for handling difficult, authoritative & other disruptive participants
- Highlight the advantages and disadvantages of visual aid options

# **COURSE FORMAT:**

- Group discussion
- Action planning
- Individual and group tasks
- Individual and group tasks
- Assessments

- Case studies
- Presentations
- Experiential learning games
- Role plays

### **ABOUT US:**

Your Own Institute of Training and Professional Development is established in 2021 with the approval from DED and KHDA- Dubai.

A set of experienced Educational Experts, world class Trainers and Professional consultants who know the need and pulse of the working force, are behind this venture. This Institute is developed after doing immense market survey from the working force and the Corporates. We collected feedback from them and realised what they want exactly to upgrade in their professional career.

As the name suggests it is 'YOUR OWN INSTITUTE'. We are committed 100% Customer happiness. Excellent consultation, career counselling based on TNA and world class training are our highlight.

We at YOI, offer you a wide range of Professional courses. Whichever field you are working, we have a course for your Professional Development. We provide a complete exam preparation for Professional courses like ACCA, CIMA, CMA, CPA,

CIA, CFE, CAMS, IATA courses, international HR Certifications, PMP, Six Sigma, NCMA programs and many more. Besides these, we have KHDA certificate programs on Airline and travels, Accounting and finance, Engineering, IT, Languages, Logistic & Supply chain and courses related to Management. All these courses are approved globally and attracts employment opportunities from Multinational companies.

We at Your Own Institute also provides excellent coaching and training for the Corporates. We have a team of Professionals who can tailor made and customize the programs for you in a very affordable budget and we guarantee your satisfaction as an end result. We also offer you one day and two-day workshops to upgrade the skills of your employees.

We are offering both Online and on-site classes. We are open to conduct the classes at our premises, your company premises, Hotels or any venue according to your convenience. We guarantee on quality and satisfaction on every situation.



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